



Permit #F00149118

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00149118**Type of Permit:** FILMING**Release Date:** 03/08/2019**Production Company** SANTA MONICA COLLEGE**Producer** Abby Corbett**Insured Company Name** SANTA MONICA COLLEGE**Director** Chloe Caldasso

Contact Phone No. 1 310-434-4000

1st AD Cameron Mitchell

Contact Phone No. 2

Production Manager N/A N/A

Fax

FilmL.A. Coordinator Ramona JonesAddress 1900 PICO BLVD
SANTA MONICA, California 90405-1628**Location Manager** Abby Corbett

Primary Phone Mobile - 502-275-9008

Secondary Phone

Production Title DRAGON'S HELLFIRE**Location Assistant** N/A N/A

Primary Phone Mobile - N/A

Secondary Phone

Type of Production Student

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE \$26.00
SIMPLE**Total Permit Fee** \$425.00LA CITY DEPT OF REC AND PARKS PARK \$323.00
MONITOR FEE**Number of Locations** 1LA CITY DEPT OF REC AND PARKS MONITOR \$76.00
REPORTING FEE



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Summary Information**Location****Location 1 of 1****Page 1 of 2**

Permit Number	F00149118	Location Manager	Abby Corbett
Production Company	SANTA MONICA COLLEGE	Primary Phone	Mobile - 502-275-9008
Insured Company	SANTA MONICA COLLEGE	Secondary Phone	
Production Title	DRAGON'S HELLFIRE		

Location Address 16953 Ventura Blvd, Los Angeles, CA, 91316**Location Name** ENCINO PARK**Location Type** Park**Location Description** ENCINO PARK**Film Dates** 3/9/2019 - 3/9/2019 09:00 - 17:30 1 day**Open or Closed to the Public** Open

Generic Conditions All Vehicles must be parked legally.
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents SANTA MONICA COLLEGE--DRAGONS HELLFIRE--STUDENT LETTER.pdf
DRAGONStandard_Guidelines (4).pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	15		Cast	4
	Vans	1		Crew	15
				Extras	10

Where are the extras holding? Group of tables. Extras are scheduled.

Filming Activities Equipment on property; Exterior Dialogue; Exterior establishing shots; Exterior motion without sound; PARK #64502. ; All activity to take place on park property. ;

Jurisdiction Political: Los Angeles City -**Police:** Los Angeles**Fire:** Los Angeles City



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Summary Information**Location****Location 1 of 1****Page 2 of 2****Permit Number** F00149118**Location Manager** Abby Corbett**Production Company** SANTA MONICA COLLEGE

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Insured Company SANTA MONICA COLLEGE

Secondary Phone

Production Title DRAGON'S HELLFIRE

Council District 05

Police Department

Thomas Guide Page: 561**Grid:** D3**Approvals** LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM
OFFICE

Wendy Diplock

LOS ANGELES CITY POLICE DEPARTMENT

Irene Martinez

Coordinator Note 1 Monitor required from 9-5:30pm.**Parking Base Camp**

Location Type : Filming Location

Crew Parking

Location Type : Filming Location



Film LA, Inc.
6255 W Sunset Blvd, 12th Floor
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Dear Film LA Permits Education Coordinator,

Abby Corbett is student at Santa Monica College and enrolled Film Production Classes in the Department of Communication and Media Studies. She is directing a group field production project for the Film 6 class. This group project is called *Dragon's Hellfire* a short narrative that tells the story of a young man who challenges his estranged grandfather to a game of chess in the park.

Abby will be shooting in Encino Park and she needs a film permit. She will bring her school ID when she comes in to fill out the application. No money will be earned from the making of this film project and it will only be used as part of her class grade.

I can be reached at 310-434-8910 or shaw_redelia@smc.edu for additional inquiries. Thank you for your time and consideration.

Best regards,

Redelia Shaw

Redelia Shaw
Assistant Professor, Media Production
Department of Communication and Media Studies



PARK FILM OFFICE

City of Los Angeles, Department of Recreation and Parks
 4730 Crystal Springs Drive, (Mail Stop 664)
 Los Angeles, California 90027
 Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

3/9/19
 ENCINO PARK
 9AM-5:30PM

- Use of City utilities (water and electricity) is \$75 per use, per day and the company will be invoiced by the Park Film Office.
- OK TO FILM AT ENCINO PARK PER THE PLOT PLAN
- OK FOR COMPANY TO HAVETRIPOD / GIMBLE / 2 C STANDS / SILKS
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- No simulated sex allowed on Park property.
- No nudity allowed on Park property.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is

permitted to stay overnight must be guarded by the permitted company's security group.

- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permittee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permittee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- **Smoking: No Smoking unless in designated area**
- **No smoking on trails.**
- **Fire extinguisher required for generators on site.**
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permittee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

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